

June 2020

Dear Owner / Resident,

President Cyril Ramaphosa addressed the nation on the evening of Wednesday the 17<sup>th</sup> June 2020. South Africa's level 3 lockdown regulations will be relaxed to allow several businesses to reopen.

**As of Friday, 19<sup>th</sup> June 2020, the national coronavirus alert level was lowered from Level 3 to Advanced Level 3 with the Advanced Level 3 Risk Adjusted Strategy having been Gazetted on the 19<sup>th</sup> June 2020. Please refer to the helpful information below on the permissions and restrictions of Level 3.**

In the National Address on the 17<sup>th</sup> June, the President said that restrictions will be eased for:

- Restaurants – allowing for sit-down meals;
- Accredited and licensed accommodation facilities (**except Airbnb**);
- Conferences and meetings for business purposes (in-line with safety guidelines);
- Cinemas and theatres;
- Casinos;
- Personal care services including hairdressers;
- Non-contact sports including tennis, golf, cricket and others;
- Contact sports – only for training.

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**Changes to Level 3 regulations**

**STAY SAFE**  
PROTECT SOUTH AFRICA

**The following activities WILL BE ALLOWED at Level 3 with strict health protocols in place**

|                                                                                |                                                                 |                                                          |
|--------------------------------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------------|
| <br><b>Restaurants for sit-down meals, with limited capacity</b>               | <br><b>Personal care services, including hairdressers</b>       | <br><b>Conferences for work purposes</b>                 |
| <br><b>Commercially licensed accommodation (but not home sharing services)</b> | <br><b>Cinemas, theatres and casinos, with limited capacity</b> | <br><b>Non-contact sports, including golf and tennis</b> |

**The entire country remains at Level 3 to contain the spread of coronavirus**

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**0600 123 456**  
**EMERGENCY NUMBER**  
**0800 029 999**  
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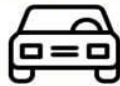


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## Level 3 restrictions remain in place



You must remain home at all times, except to:



**Travel to  
and from  
work**



**Attend a school  
or learning  
institution  
once opened**



**Purchase goods  
or obtain services  
that are allowed  
at Level 3**



**Always wear a mask in public**

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## Level 3 restrictions remain in place



You must remain home at all times, except to:



**Exercise,  
between  
6am and 6pm,  
not in groups**



**Move children  
between  
homes, where  
permitted**



**Attend a  
place of  
worship**



**Always wear a mask in public**

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## Level 3 restrictions remain in place



All borders of the Republic remain closed,  
except for the **transportation of goods**,  
**repatriation** of South Africans and **evacuation**  
of foreign nationals

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## Level 3 restrictions remain in place



All gatherings are prohibited, except for:



Places of worship with **50 people or less**,  
depending on the size of the venue, and  
following **strict health protocols**



**Funerals**, with specific  
restrictions



**Workplaces** and work  
conferences, with **social  
distancing**



**Agricultural  
auctions**



Professional **non-contact  
sports** matches, with no  
spectators

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## Level 3 restrictions remain in place



To keep workers safe, employers must:



Minimise the **number of employees** through rotation, staggered working hours, shift systems, remote working



Make arrangements for **social distancing** at work



Provide sanitiser or facilities for **hand washing**



**Sanitise surfaces** regularly



**Screen employees** for symptoms daily and **assist those at risk** to seek treatment

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## Level 3 restrictions remain in place



Movement between provinces is prohibited, except for:



Carrying out **work responsibilities** or performing any service under Alert Level 3, where a **permit** has been issued



Moving to a **new place of residence**



Moving to **care** for an immediate **family member**

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## Level 3 restrictions remain in place

Movement between provinces is prohibited, except for:



Members of  
Parliament  
**performing  
oversight  
responsibilities**



Learners  
**commuting to  
attend schools or  
institutions of  
higher learning**



**Attendance of  
funerals, and  
transportation of  
mortal remains**

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## Level 3 restrictions remain in place

Movement between provinces is prohibited, except for:



Obtaining  
**medical  
treatment**



Persons who are  
**returning to their  
place of residence  
from a quarantine  
or isolation facility**



**Transportation of  
fuel, cargo and  
goods**

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**Areas that remain firmly closed are:**

- The sale of tobacco products;
- Social visits between family members;
- The country's borders for international travel and provincial travel for leisure;
- Large parts of the events industry – including nightclubs and concerts, and exhibitions.
  - Sporting events with spectators;
  - Gyms.

Alert level 3 | Play your part, stay safe

At Level 3, we need to take personal responsibility for our safety and the safety of others:

- Keep a distance of 1 1/2 metres from other people
- Wash or sanitise your hands regularly
- Clean surfaces regularly
- Wear a cloth mask in public
- Crowds and gatherings prohibited

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NDP 2030

**Please find a list of Frequently Asked Questions below – applicable during Advanced Alert Level 3:**

**1. What will happen if I don't obey the lockdown regulations?**

Anyone who does not adhere to the gazetted restrictions on movement will be guilty of an offense and on conviction, will be liable to a fine or to imprisonment for a period not exceeding six months or to both such fine and imprisonment. If you are stopped, supply your reason for leaving home which should be accepted if in line with the permissible reasons to leave home. Your employer must provide you with a permit, in writing, in the prescribed form, to leave your residence to attend the office situated outside of the municipal area of your home address. This permit must be shown to the enforcement officer when you are stopped after leaving home. If arrested, you should be afforded all the normal rights. A State of Disaster should by definition be implemented in a manner consistent with the Bill of Rights.

**2. Useful Contact Numbers and Informative website**

Be sure to visit the website [www.lockdownbozza.co.za](http://www.lockdownbozza.co.za), this website only reports on Government-issued lockdown do's and don'ts and is a helpful guide when needing a quick reference.



## COVID - 19 PANDEMIC CALL CENTRES AND HOTLINES



|                                                                      |                                                       |                                                                                   |                                                          |                                                                                    |                                                            |
|----------------------------------------------------------------------|-------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------------|------------------------------------------------------------------------------------|------------------------------------------------------------|
| Coronavirus Hotline:<br><b>0800 029 999</b>                          | National Crisis Line:<br><b>0861 322 322</b>          | South African Police Service:<br><b>08600 10111</b>                               | Reporting undue price increases:<br><b>0800 141 880</b>  | Child Line:<br><b>0800 055 555</b>                                                 | Department of Home Affairs:<br><b>0800 601 190</b>         |
| Persons with Disabilities:<br>SMS 'help' to <b>31531</b>             | Support to SMMEs in distress:<br><b>0860 663 7867</b> | AIDS Helpline:<br><b>0800 012 322</b>                                             | Department of Trade and Industry:<br><b>080 000 6543</b> | Suicide Helpline:<br><b>0800 567 567 OR 0800 456 789</b>                           | Department of Water and Sanitation:<br><b>0800 200 200</b> |
| GB VF - Related service complaints:<br><b>0800 333 177</b>           | PostBank Call Centre:<br><b>0800 53 54 55</b>         | Gender-based Violence Command centre:<br><b>0800 428 428 OR *120*7867# (free)</b> | UIF Call Centre:<br><b>0800 030 007</b>                  | Family Violence, Child Protection and Sexual Offences Unit:<br><b>0800 150 150</b> | Department of Tourism:<br><b>0860 868 747</b>              |
| National Institute for Communicable Diseases:<br><b>0800 029 999</b> | Women Abuse Helpline:<br><b>0800 150 150</b>          | National Human Trafficking Helpline:<br><b>0800 222 777</b>                       | SASSA Call Centre:<br><b>0800 60 10 11</b>               | Presidential Hotline:<br><b>17737</b>                                              | <b>WE ARE HERE TO HELP</b>                                 |

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### Official WhatsApp Help Service

Send HI to **0600 123 456** on WhatsApp.

### South African Police Service (SAPS)

**08600 10111**

### National Institute for Communicable Diseases (NICD)

**0800 029 999**

### Report illegal price increases

**0800 141 800**

### Assistance for small businesses

**0860 663 7867**



### 3. Will wearing a mask protect us from contracting the virus?

Wearing a mask will provide you with some extra protection from the virus if and when it is air-borne. However, it will not replace good hygiene practices, such as washing your hands often for at least 20 seconds, sneezing and coughing into a tissue or your elbow, avoiding touching your face, staying at least 1,5m away from others and staying home if you are unwell.



### 4. When and where should we wear a mask?

You should wear a mask when leaving your home and coming into contact with people outside of your home, such as on public transport and when shopping.

Wash your hands first before putting on your mask. Make sure that it fits securely over your nose and mouth. Do not fiddle with the mask while wearing it. Only touch the straps when removing the mask and place it into a container or plastic bag until you can wash it. Wash your hands immediately after removing your mask. After washing your mask, dry it in the sun and iron it to ensure that it is properly disinfected. Do not share masks.

LET'S **STOP** THE SPREAD

## Golden Rules



### WASH

your hands and often  
to avoid  
contamination



### COVER

your mouth and nose  
with a tissue or sleeve or mouth  
when coughing or sneezing  
and bin used tissue



### AVOID

touching eyes, nose,  
mouth with unwashed  
hands



### CLEAN

and disinfect  
frequently touched  
objects and  
surfaces

### 5. Are we allowed to exercise/jog/ walk our dog on the common property or within the surrounds of our complex/estate?

**YES.** You are currently allowed to **exercise, walk, run or cycle, ONLY** between the hours of **06:00 to 18:00**. This may not be done in organised groups and each person **MUST** wear a cloth face mask. Dogs may accompany you.

### 6. Can children be moved between co-holders of parental responsibilities and rights?

Children can move between co-holders of parental responsibilities and rights:

1. If the parents and/or caregiver are in the same metropolitan area or district municipality, **ONLY** if such parents and/or caregiver is in possession of a court order, a parental responsibilities and rights agreement, registered with the family advocate or a permit issued by a Magistrate;
2. If the parents and/or caregiver are in different metropolitan areas or district municipalities or provinces, **ONLY** if such parents or caregiver is in possession of a permit issued by a Magistrate.

#### 7.1 Are schools re-opened?

Only Grade 7 and 12 learners returned to school on the 1<sup>st</sup> of June 2020. The remaining grades will be returning to school in a staggered manner. It has not yet been announced or confirmed when other grades are permitted to return to school. The Department of Education has released an updated school calendar as can be seen below:

| TERM     | Duration                      |
|----------|-------------------------------|
| <b>1</b> | (13) 15 Jan – 18 March        |
| <b>2</b> | (01 June) 08 June – 07 August |
| <b>3</b> | 12 August – 23 September      |
| <b>4</b> | 05 October – 15 December      |
|          | <b>Total</b>                  |



| January 2020 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  |
|              |    |    | 1  | 2  | 3  | 4  |
| 5            | 6  | 7  | 8  | 9  | 10 | 11 |
| 12           | 13 | 14 | 15 | 16 | 17 | 18 |
| 19           | 20 | 21 | 22 | 23 | 24 | 25 |
| 26           | 27 | 28 | 29 | 30 | 31 |    |

| February 2020 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               |    |    |    |    |    | 1  |
| 2             | 3  | 4  | 5  | 6  | 7  | 8  |
| 9             | 10 | 11 | 12 | 13 | 14 | 15 |
| 16            | 17 | 18 | 19 | 20 | 21 | 22 |
| 23            | 24 | 25 | 26 | 27 | 28 | 29 |

| March 2020 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  |
| 1          | 2  | 3  | 4  | 5  | 6  | 7  |
| 8          | 9  | 10 | 11 | 12 | 13 | 14 |
| 15         | 16 | 17 | 18 | 19 | 20 | 21 |
| 22         | 23 | 24 | 25 | 26 | 27 | 28 |
| 29         | 30 | 31 |    |    |    |    |

| April 2020 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  |
|            |    |    | 1  | 2  | 3  | 4  |
| 5          | 6  | 7  | 8  | 9  | 10 | 11 |
| 12         | 13 | 14 | 15 | 16 | 17 | 18 |
| 19         | 20 | 21 | 22 | 23 | 24 | 25 |
| 26         | 27 | 28 | 29 | 30 |    |    |

| May 2020 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    |    | 1  | 2  |
| 3        | 4  | 5  | 6  | 7  | 8  | 9  |
| 10       | 11 | 12 | 13 | 14 | 15 | 16 |
| 17       | 18 | 19 | 20 | 21 | 22 | 23 |
| 24       | 25 | 26 | 27 | 28 | 29 | 30 |
| 31       |    |    |    |    |    |    |

| June 2020 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
|           | 1  | 2  | 3  | 4  | 5  | 6  |
| 7         | 8  | 9  | 10 | 11 | 12 | 13 |
| 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 28        | 29 | 30 |    |    |    |    |

| July 2020 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
|           |    |    | 1  | 2  | 3  | 4  |
| 5         | 6  | 7  | 8  | 9  | 10 | 11 |
| 12        | 13 | 14 | 15 | 16 | 17 | 18 |
| 19        | 20 | 21 | 22 | 23 | 24 | 25 |
| 26        | 27 | 28 | 29 | 30 | 31 |    |

| August 2020 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| S           | M  | T  | W  | T  | F  | S  |
|             |    |    |    |    |    | 1  |
| 2           | 3  | 4  | 5  | 6  | 7  | 8  |
| 9           | 10 | 11 | 12 | 13 | 14 | 15 |
| 16          | 17 | 18 | 19 | 20 | 21 | 22 |
| 23          | 24 | 25 | 26 | 27 | 28 | 29 |
| 30          | 31 |    |    |    |    |    |

| September 2020 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| S              | M  | T  | W  | T  | F  | S  |
|                |    | 1  | 2  | 3  | 4  | 5  |
| 6              | 7  | 8  | 9  | 10 | 11 | 12 |
| 13             | 14 | 15 | 16 | 17 | 18 | 19 |
| 20             | 21 | 22 | 23 | 24 | 25 | 26 |
| 27             | 28 | 29 | 30 |    |    |    |

| October 2020 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  |
|              |    |    |    | 1  | 2  | 3  |
| 4            | 5  | 6  | 7  | 8  | 9  | 10 |
| 11           | 12 | 13 | 14 | 15 | 16 | 17 |
| 18           | 19 | 20 | 21 | 22 | 23 | 24 |
| 25           | 26 | 27 | 28 | 29 | 30 | 31 |

| November 2020 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
| 1             | 2  | 3  | 4  | 5  | 6  | 7  |
| 8             | 9  | 10 | 11 | 12 | 13 | 14 |
| 15            | 16 | 17 | 18 | 19 | 20 | 21 |
| 22            | 23 | 24 | 25 | 26 | 27 | 28 |
| 29            | 30 |    |    |    |    |    |

| December 2020 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               |    | 1  | 2  | 3  | 4  | 5  |
| 6             | 7  | 8  | 9  | 10 | 11 | 12 |
| 13            | 14 | 15 | 16 | 17 | 18 | 19 |
| 20            | 21 | 22 | 23 | 24 | 25 | 26 |
| 27            | 28 | 29 | 30 | 31 |    |    |

**KEY**

|          |                         |             |                 |                         |
|----------|-------------------------|-------------|-----------------|-------------------------|
| Weekends | Days for administration | School days | Public holidays | Revised School holidays |
|----------|-------------------------|-------------|-----------------|-------------------------|

## 7.2 Is it compulsory for my child to return to school?

A parent must apply to the Head of Department, who, in terms of section 4 of the South African Schools Act, may exempt a learner entirely, partially or conditionally from compulsory school attendance, if it is in the best interests of the learner. This is subject to the proviso that the parent makes reasonable efforts to ensure that the learner continues learning from home in line with the learning materials provided by the school. "Should a parent wish to apply for a learner to receive education at the learner's home (home education), he or she must comply with the legal requirements for the provision of home education, as contemplated in section 51 of the South African Schools Act." **Reference:** <https://businesstech.co.za/news/government/410045/updated-lockdown-rules-for-south-african-schools-including-matric-exams-return-to-hostels-and-more/>

## 8. Am I allowed to visit/converse with my neighbors within my complex/estate or on the common property?

**No** recreational travel or meeting of friends or family is allowed. Residents are only permitted to leave their homes for work, emergencies, or to purchase/ collect essentials, such as food and medicine. Social gatherings of any kind are discouraged. Reports have been received of neighbors having social braai's, children playing in groups – this is not permitted – please refrain from such practices. According to NAMA, the National Association of Managing Agents, legal opinion supplied:

7.1. No occupiers may have any visitors (from outside the complex) on any part of the complex premises including the units.

7.2. No occupiers may have any visitors (from inside the complex) in their units.



**9. Is our helper/ cleaner/ nanny/ gardener allowed to return to work?**

Domestic Workers and Gardeners are permitted to return to work. The employer is responsible for screening the employee/s and to ensure that they observe the prescribed hygiene protocols and social distancing measures. Please assist by issuing your workers with a permit to work for identification purposes.

**10. Is the delivery of take-aways/ hot/ cooked food permitted?**

Residents may now have hot/ cooked food delivered to their homes. Drive-throughs at fast food outlets are now also open for the collection of meals. Restaurants are also allowed to open now. However, the sale of alcohol for consumption on the premises is still not permitted.

**11. Are we allowed to tend to our gardens and spend time on our patios/balconies during the lockdown?**

According to NAMA, the National Association of Managing Agents, legal opinion supplied - If you have a patio, balcony, or garden that forms a part of your Exclusive Use Area (EUA), you are permitted to spend time in these areas.

**12. Are tenants/ occupiers permitted to move premises under level 3?**

Persons are now permitted to move residence as long as they own an affidavit which corresponds with Form 6 of Annexure A of the Government Gazette issued on 28 May 2020.

**13. Are we allowed to continue with renovations/maintenance within our property and/ or on the common property?**

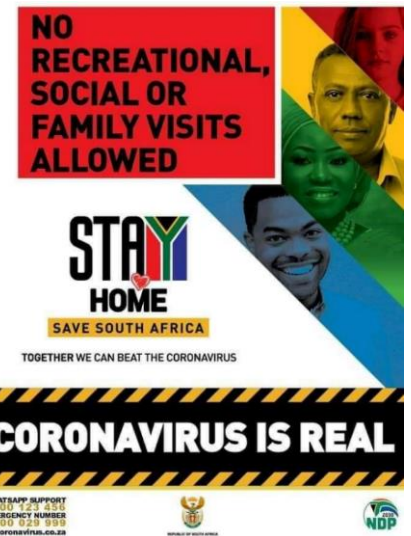
Construction and general maintenance activities are permitted under alert level 3. Contractors and Service Providers should ensure that their employees have been screened and that they undertake to comply with the prescribed hygiene and social distancing protocols. Please make your contractor or service provider aware of Regulation 47 which requires, amongst other requirements, the appointment of a designated Compliance Officer. As long as any contractors or service providers have the required permits and certificates and they adhere to strict health regulations such as wearing gloves and masks, sanitizing equipment, and company vehicles and maintaining social distance they will be permitted to carry out work within the complex/ estate.

**14. Are we allowed to use the communal amenities now (such as a swimming pool, playground, clubhouse, braai area)?**

Common property amenities may still not be used under any circumstances during the Level 3 Lockdown.

**15. Are we able to take our refuse out to the refuse room?**

Residents may take their refuse out to the refuse room. It is recommended that refuse is placed into 2 bags instead of one. When taking out your refuse keep your distance from other residents and wear a mask and gloves if available. Be sure to place the **sealed refuse bag inside** of the black bins supplied. Please **do not place the bags on the floor or top of the bins** this will attract pests and is unhygienic practice. There are limited services available at all complexes during this time and we **require the assistance of all residents** to adhere to the rules. Residents must sanitize their hands after having opened the refuse bins.



**16. If we have communal washing lines in our complex/ estate, are we allowed to use them?**

According to NAMA, the National Association of Managing Agents, legal opinion supplied – communal washing lines may not be used as these form a part of the communal amenities. We do not wish to prescribe to residents however request that all use their discretion and if they do use the washing lines to do so at their own risk. We recommend that residents sanitize the washing lines before and after use with an alcohol sanitizer or antibacterial agent such as Savlon / Dettol.

**17. Are deliveries permitted?**

Yes, this is permitted. For those complexes where security is controlling the access, sufficient proof in the form of Government approved documentation is required for any home deliveries to your door ie. medical supplies, food deliveries, furniture, and other courier items. Documents required will include a Form 2 Permit and company CIPC document (if applicable).

For more information visit [www.sacoronavirus.co.za](http://www.sacoronavirus.co.za)



**THE PHASED APPROACH**

**It is important to remember** that for the alert level to be lowered again, we all need to abide by the permissions and restrictions as mentioned above. By staying home and maintaining social distancing when out in public we aim to reduce the rate of transmission. Once the rate of transmission is reduced in our province then the National Command Council will be able to review and amend our alert level accordingly.





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**Mitigation and prevention strategy**

**STAY SAFE**  
PROTECT SOUTH AFRICA



Public adherence to **basic precautions** can dramatically **reduce the spread** of the virus.  
We can **change the course of the epidemic** in South Africa if we all **follow the rules**.

The entire country remains at Level 3 to contain the spread of coronavirus

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# CORONAVIRUS

#COVID-19

**Hotline: 0800 029 999**

**Precautions:**

-  **1** Wash your hands with soap for 20 seconds
-  **2** Cough or sneeze into a tissue or your elbow
-  **3** Avoid close contact with people who are sick

## MARITE PROPERTY ADMINISTRATORS

From the 1<sup>st</sup> July 2020, our offices will be open from Monday – Friday, 09:00-16:00. All staff will be available via e-mail and/or telephonically.

### *Client Meetings/Appointments:*

Marite Property Administrators have the well-being of their staff at heart and have therefore taken the decision not to open the office to the public, currently. Please note that meetings will only be held by appointment and under strict procedures. We request that should an Owner have an urgent matter for discussion that requires a face-to-face meeting, you contact the relevant Portfolio Manager for confirmation of an appointment and a full explanation of the procedures to be followed for access to our offices.

**Trustee Meetings/ Annual General Meetings / Special General Meetings:**

According to a recent CSOS directive issued on 23 June 2020, titled **AMENDMENT TO PRACTICE DIRECTIVE ON DISPUTE RESOLUTION, 2019, AND CLARITY ON BODY CORPORATE AND TRUSTEE MEETINGS DURING LEVEL 3 LOCKDOWN**, face-to-face meetings are not permitted in respect of general meetings or trustee meetings. Please review the excerpt from the directive below:

**11. Procedure for the conducting of General and Trustee Meetings during Level 3 Lockdown**

**11.1.** No face-to-face meetings, whether in respect of general meetings or trustees meetings, are permitted in terms of the Level 3 Regulations published in terms of the Disaster Management Act, however virtual meetings (employing virtual platforms such as Zoom, Microsoft Teams or Skype) can be utilized as specified by the STSMA, or votes can be taken in writing by members in respect of resolutions (also known as 'round robin' resolutions). (NB: In view of the Lockdown, the CSOS will not apply penalties for schemes that may not be able to submit governance documentation within 3 months of an AGM as required by the Act and Regulations).

**11.2.** The CSOS acknowledges that there are situations where persons may not have access to electronic media, or that they may not be conversant with such technology, e.g. in the case of elderly persons living in retirement schemes. Whilst scheme executives cannot act contrary to the Level 3 Regulations, provided that the number of trustees is sufficiently limited and that all necessary precautions are taken to mitigate health risks (such as premeeting health assessments are conducted (incl. temperature checks), as well as the sanitization of surfaces before and after the meeting, masks are worn throughout the meeting, social distancing is observed, and 1 person only takes minutes and types up the minutes) such a meeting can take place.

The CSOS directive titled **TO: COMMUNITY SCHEMES / SCHEME EXECUTIVES / MANAGING AGENTS / ATTORNEYS FREQUENTLY ASKED QUESTIONS BY MEMBERS OF COMMUNITY SCHEMES**. The following was declared regarding general meetings:

17. Must an owner first waive a meeting before a SKYPE / ZOOM / MICROSOFT TEAMS meeting can take place? Holding an AGM via skype or any other electronic media does not mean that any member of the body corporate needs to waive the right to hold the meeting, it simply means that the meeting is held by utilising of electronic media as long as, in terms of prescribed management rule 10: • "A body corporate may make arrangements for attendance at an annual or special general meeting by telephone or any other method, if the method— • is accessible to all members and other persons entitled to attend the meeting; • (b) permits all persons participating in the meeting to communicate with each other during the meeting; and • (c) permits the chairperson to confirm, with reasonable certainty, the identity of the participants." It is only if no meeting whatsoever is going to be held, that all members must waive the right to the meeting.

Should you need assistance with an urgent matter please contact 021 558 2320 during office hours (09:00 - 16:00) and your call will be directed to the relevant party.

Should you have a maintenance emergency, please log your concern on our maintenance portal at [rmo.fixflo.com](http://rmo.fixflo.com)

**We wish all residents safety and health during this pandemic.**